**REPACK PRODUCTION CHANGEOVER SHEET**

**Product: *WHITE MOUNTAIN LAVENDER 3#***

Check each block below as the line is prepared for the run. Lead Operator/Supervisor is only authorized signature. By signing; you are taking full responsibility for the product.

* **Line cleared of all prior product components and fragrance**

**Pouch Specifications:**

* Pouch is lavender, white, light purple, dark purple and blue

**Pouch Machine Recipe:**

* Select program titled 3lb pouch on the manual machine
* Add **aspertate mix** in the ribbon blender to feed in pouch with fragrance. **Set ribbon feeder at 800.**
* 20.4 grams of fragrance per pouch. (0.50%) Arylessence soothing lavender

**Case Specification:**

* Case is brown corrugated with blue print

**Packing Specification:**

* 6 ct. pouches / case , packed horizontally into case
* The four digit julian date code to be applied both to pouch and case
* Date code information will be year-julian date = 9029 [ 9- meaning the year 029 -meaning the 29th day of the year ]
* 96 cases/pallet unless customer order less double stretch wrapped with outside pouch indicator. Every other pallet to have top slip sheet.
* Numeric order of production (i.e.1,2,3,4) and date of manufacture to be written outside stretch wrap
* Pallets may not be double stacked in warehouse

**Pallet Configuration:**

* 16 cases per layer, column stacked6 high = 96 cases per pallet

**Fragrance Specifications**

* Fragrance Manufacturer: Mane
* Label: Lavender “W” FRAGRANCE CHANGEOVER:\_\_\_\_\_\_\_\_\_\_\_\_
* Drum Color: Black
* Placard Identification: M-LW
* Placard Color: Purple

Date of the run: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Lead Operator/Supervisor approving complete line set up:

**\* This form will be turned in with the Repack production paperwork and kept on file in the Repack office as per procedure\***

Verification Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rev: 00

Date: 03/30/2011